



# IT STRATEGY AND ARCHITECTURE

Formulate and deliver on winning strategies with digital technology and modernized business processes

## Onboarding Activities

### INFORMATION GATHERING AND OPPORTUNITY ANALYSIS

The Strategic IT Planning process is one of several core elements of success planning with technology and is aided by an in-depth discovery process of your organizations business processes, information systems, personnel, and other information by the Virtual CIO team. This pre-planning phase is leveraged by your Virtual CIO to quickly become familiar with the organizational structure, personnel, business culture, strategic business objectives and the maturity of Information Technology practices and processes.

### STRATEGIC IT PLANNING

The strategic IT plan, an output of the strategic planning process, serves as the core onboarding deliverable of the Virtual CIO ITG Module. Leveraging the insights generated by the Information Gathering and Opportunity Analysis, the Virtual CIO will develop a comprehensive set of Strategic IT Initiatives aligned with your unique business objectives, memorialized in a Strategic IT Plan. Your Virtual CIO team will prepare a presentation for your senior leadership team and board of directors for collaboration and buy-in.

## Strategy Implementation Activities

### IT OPERATIONS PLANNING

The operational plan drives implementation of the IT initiatives listed in the Strategic IT Plan and provides a plan for structured oversight of planned and ad-hoc work activity for cross-functional, geographically dispersed teams. At the tactical level, the operational plan provides more detailed information for each initiative, such as project vision, description, performance indicators, project team, budget capital, resource and time allocation, and project impact on your organization with ROI, project borne risks, and more.

### SOLUTION ARCHITECTURE WORKSHOPS

Working with key business stakeholders and integrating them into the planning and implementation process will improve the likelihood for success. Your Virtual CIO can be engaged in developing IT Business solutions to allow them to reliably and effectively plan for the required Business Solution Strategy at both a strategic and tactical level. The workshops typically include Business problem definitions, project definitions, team and role definitions, technical and business diagrams, and other key elements.

## Periodic Activities

### IT OPERATIONS REVIEW

Your Virtual CIO conducts a detailed review of your IT Service Operations and Support processes, capabilities, personnel and procedures. Performing a Gap Analysis against Service Delivery 'best practices.' The guidance from your Virtual CIO will periodically provide you with information necessary to incrementally optimize the effectiveness of your IT Service Operations plans and capabilities.

## Reporting Activities

### EXECUTIVE BUSINESS REVIEW (EBR)

This annual alignment process is used to review the performance of your Virtual CIO services over the past 12-month period, review the performance of technical teams, introduce and discuss changes to the IT Project Portfolio, and review the status of program initiatives.

### WEEKLY TOUCHPOINTS

The weekly touchpoints are a method used for continued alignment on the active projects defined in the project portfolio, and as a forum for regular access to confer with the Virtual CIO for business issue advisory and to discuss opportunities for optimizing the delivery of YOUR Virtual CIO services.

## On-Demand Professional Services

Inquire with the Client Success team for more information on any of the services listed below. Each service will be included on the monthly statement for Virtual CIO customers at the time of contract signature on Statement of Work custom to your needs.

- Independent IT Maturity Assessments
- Business Continuity and Disaster Recovery Planning
- Business Impact Assessments

We provide assessments baselined against ITIL IT Service Management best practices

The Virtual CIO team will work with your organization to develop a Business Continuity and Disaster Recovery Strategy and Plan.

The Virtual CIO team will perform a comprehensive business impact assessment of your business processes to identify criticality of each to your business operations.

## Your Success is Ours